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AGENDA REGULAR MEETING

**HISTORIC PRESERVATION COMMISSION
MUNICIPAL BUILDING, 16 SOUTH MAIN STREET
June 3rd, 2026
WEDNESDAY – 2:00 PM**

A. CALL TO ORDER

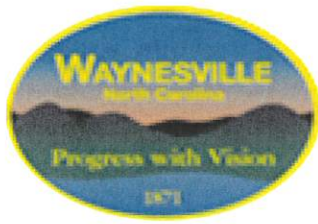
1. Welcome/Announcements
2. Approval of the May 6th Minutes

B. BUSINESS ITEMS

1. Cemetery Tour Planning
2. Main Street Historic Sign
3. Updates:
 1. Digital Map
 2. Historic Signs

C. OTHER BUSINESS

D. ADJOURN



TOWN OF WAYNESVILLE

Historic Preservation Commission

9 South Main Street
Waynesville, NC 28786
Phone (828) 456-8647 • Fax (828) 452-1492
www.waynesvillenc.gov

Alex McKay-Chair
Glenn Duerr-Vice Chair
Clare Bass
Leisa Denti
Jane Jenkins
Bill Revis
Anna Sutton
Caroline Williamson
Anna Whitmire

Development Services
Director
Elizabeth Teague

Land Use Administrator
Alex Mumby

Regular Meeting

Municipal Conference room - 16 South Main Street, Waynesville, NC 28786
Wednesday, May 6th, 2026, 2:00 PM

The **WAYNESVILLE HISTORIC PRESERVATION COMMISSION** held a regular meeting on Wednesday, May 6th, 2026, at 2:00 p.m. in the Municipal Conference room.

A. CALL TO ORDER:

Chair Alex McKay welcomed everyone and called the meeting to order at 2:00 p.m.

The following members were present:

Alex McKay, Chair
Clare Bass
Leisa Denti
Glenn Duerr, Vice Chair
Jane Jenkins
Bill Revis
Anna Sutton
Anna Whitmire
Caroline Williamson

The following staff were present:

Alex Mumby, Land Use Administrator
Esther Coulter, Administrative Assistant

A motion made by board member Anna Sutton, seconded by Vice Chairman Glenn Duerr to approve the April 1st, 2026, minutes. The motion passed unanimously.

B. BUSINESS ITEMS:

Historic Preservation Commission Minutes
Regular Meeting
May 6th, 2026

1. National Register Nomination of the Smathers-Gaultier House

Alex Mumby, Land Use Administrator, explained to the board that he had received a call from the State Historic Preservation Office informing him of the application for the Smathers-Gaultier House for the National Register. Mr. Mumby explained to the commission what the National Register was and how it differed from a Local Landmark designation.

The commission discussed the report submitted by the applicant. They were disappointed that the property owners were not present at the meeting to provide information about the restoration process and background on the house. They focused on the current state of the home and the needed repairs. Board member Clare Bass noted that the report stated the home has vinyl siding over the original weather boards. The commission weighed whether the materiality of the siding was enough to deny the recommendation. They agreed that the other characteristics of the house were enough to justify nomination and that they also could not base their judgment on what the house would look like once it was fully restored.

Chairman McKay opened the floor for public comment at 2:14:07

No one from the public was present.

Chairman McKay closed the floor for public comment at 2:14:14

A motion was made by Chair Alex McKay, seconded by board member Leisa Denti to find that the Smathers-Gaultier House meets the requirements of the National Register as stated in section 8 of the report and to recommend the nomination of the Smathers-Gaultier House to the National Register with a comment of concern regarding the vinyl siding. The motion passed unanimously.

2. Cemetery Tour Organizing Committee

The commission began the process of scheduling and organizing the next Cemetery Tour. They agreed that the tour should be on October 10th, 2026, the same weekend as the Church Street Festival rather than the weekend of the Apple Festival. They plan on either having a booth at the festival or sharing a booth with the Downtown Waynesville Association. There they will be able to sell the historic tour books and advertise the Cemetery Tour. They want to expand the shuttle service to have two stops with a stop closer to the festival. They would also like to hold the tour earlier in the day, potentially around 3:00 or 3:30.

Board member Bill Revis, who also sits on the Cemetery Committee, reminded the commission of some of the concerns of the Cemetery Committee. Their primary concern was ensuring that performers and visitors stay off of the grass during the tour. Mr. Mumby agreed to attend one of the meetings of the Cemetery Committee to answer any questions that they had and work to address any of their concerns.

The commission agreed to set up a subcommittee to plan the tour. Board members Anna Whitmire, Anna Sutton, and Alex McKay expressed interest in being a part of the subcommittee. Mr. Mumby will serve as the staff liaison to the subcommittee. They will determine the characters and actors at a future meeting.

3. Updates:

1. Digital Map

Mr. Duerr and Mr. Revis drove around the Country Club and Allens Creek area to document places of interest for the digital map. They worked with Mr. Mumby to place them on the map. The commission discussed the utility of the map and how detailed it should be. They talked about having a map for the general public with fewer items and a more detailed internal map which could be used for academic purposes.

Mr. Revis asked for a copy of the report that DOT created for the historic properties on South Main Street. Mr. Mumby showed how to access the report through the HPOWEB GIS site.

2. Sulphur Springs Clean Up

Mr. McKay said that the Civil War Round Table donated and planted some flowers at Sulphur Springs Park. They planted them in small beds at the front of the park along the fence as well as near the Spring House. The commission expressed concern that the plants near the Spring House would not survive. Mr. McKay also provided an update on the bench and picnic table, saying they had both been placed at the park. The last part of the Sulphur Springs grant is the historic sign.

3. Historic Signs

Mr. Mumby said that the signs have been finalized and that he has requested an invoice from A to Z Signs. Once they receive payment they will begin manufacturing the signs, which could take between 6 and 8 weeks. The exact location of each of the signs will need to be determined along with how they will be installed.

C. ADJOURN

Before the meeting was adjourned, Anna Sutton reminded the board that there will be a CLG Training held in Waynesville on August 7th, 2026.

Chairman Alex McKay adjourned the meeting at 3:15 p.m.

Alex McKay, Chairman

Esther Coulter, Administrative Assistant



North Carolina Department of Natural and Cultural Resources
State Historic Preservation Office

Ramona M. Bartos, Administrator

Governor Josh Stein
Secretary Pamela Brewington Cashwell

Office of Archives and History
Deputy Secretary Darin J. Waters, Ph.D.

May 29, 2026

Alex Mumby
Land Use Administrator
Town of Waynesville
9 S. Main St., Suite 110
Waynesville, NC 28786

Email: amumby@waynesvillenc.gov

Dear Mr. Mumby:

Thank you for the annual report regarding the Waynesville Historic Preservation Commission's activities during FY 2024-25 as a Certified Local Government (CLG) in North Carolina's preservation program. As a CLG, Waynesville continues to play an important role in a national initiative to preserve the unique and valuable historic character of over 2,100 communities across the country. The CLG program provides for increasing local involvement in preservation and offers technical assistance and grants to participating local governments.

The following are minimum responsibilities, per the National Park Service, for continued participation in the CLG program:

1. Maintain a qualified historic preservation commission.
2. Enforce state and local legislation for the designation and protection of historic resources.
3. Maintain a system for survey and inventory of historic properties.
4. Provide for adequate public participation in the historic preservation program.
5. Review National Register nominations through a qualified local historic preservation commission.

Based on the information contained in the report, we are pleased that Waynesville is meeting the responsibilities for continued participation in the CLG program.

The report indicates commission, and staff were engaged during FY2024-2025 in fulfilling duties outlined in NC GS §160D-942. In addition to continuing to publish and distribute a historic coloring book for fourth graders, you resumed the Historic Green Hill Cemetery tour, and facilitated an America 250NC grant to create a mural. We applaud you for your efforts and dedication to preservation.

In addition to the basic responsibilities noted above, CLGs must meet certain, more specific requirements set forth in the *Guidelines for North Carolina's Certified Local Government Program*. One of these requirements is to participate in annual training as the local community benefits from the commission's increased knowledge and expertise. We commend Waynesville's commitment to meeting these training

requirements this past year. We also appreciate staff 's willingness to sit on a panel for the statewide FY2024-2025 CLG training event in Hendersonville. Staff's participation in this panel provided valuable insight to other local governments. In addition, we are very much looking forward to Waynesville hosting statewide FY2025-2026 CLG training in August.

Please keep in mind that the North Carolina State Historic Preservation Office is here to support you in your preservation efforts. We love to hear from you and encourage you to continue to call upon us for:

- Technical assistance – Restoration Specialist Jennifer Cathey jennifer.cathey@dncr.nc.gov or 828-250-3113.
- National Register information – Preservation Specialist Hannah Beckman-Black at hannah.beckman@dncr.nc.gov or 828-250-3112.
- Any additional support or questions - CLG Coordinator Kristi Brantley at kristi.brantley@dncr.nc.gov or 919-814-6576.

Congratulations on the continued certification of Waynesville as an important local government partner in North Carolina's historic preservation program. We thank the town, the historic preservation commission, and the citizens for all they do to preserve Waynesville's unique and irreplaceable historic resources and for the contribution their efforts make to its overall quality of life.

Best,

A handwritten signature in black ink that reads "Kristi Brantley". The signature is written in a cursive, flowing style with a long, sweeping tail on the letter "y".

Kristi Brantley
Preservation Commissions Coordinator

Cc: Ramona Bartos, Deputy State Historic Preservation Officer